

Send PORTIONS @Christmas

Neh 8:10

TOOL KIT



The InnerCity Mission
for Children
every child is your child!!!

www.sendportions.org



INTRODUCTION

Send Portions to them for whom nothing has been prepared!

The Christmas season is a time of great joy and celebration. It is the season to celebrate the birth of our Lord and Savior Jesus Christ. It is indeed a time to "... eat the fat and drink the sweet...", but the Man of God, Pastor Chris Oyakhilome admonishes us to do something more, "send portions to those for whom nothing is prepared".

Nehemiah 8:10b [NLB] says '.....go and celebrate with a feast of rich foods and sweet drinks, and share gift of food with people who have nothing prepared.'

1.) WHAT IS SEND PORTIONS CAMPAIGN?

Launched during the yuletide of 2008, the **Send Portions Campaign** is a special feeding outreach to children in the inner cities. This has so far been conducted in over 100 inner city communities all over Lagos and in cities across Nigeria and in parts of Africa.

In addition to feeding children in inner cities, we visit orphanages, hospitals and related institutions that cater for children in need and also distribute Food Boxes to needy families with children living in very poor conditions.

2.) WHAT ARE THE OBJECTIVES OF SEND PORTIONS CAMPAIGN?

- ☐ To feed hungry children in inner cities, orphanages and related institutions that cater for children in need around us this Christmas.
- ☐ To give them special Christmas gifts and extend the excitement of the season.
- ☐ To minister to them the message of Christmas, the gospel of our Lord Jesus Christ not just in word, but in deed.

3.) WHAT IS A "PORTION"?

A "portion" represents the gift pack we give to every child we reach during the Christmas season. The pack will consist of the following:

- ☐ A Food & Drink Pack
- ☐ A Christmas Gift

4.) HOW MANY CHILDREN DO WE WANT TO REACH WITH SEND PORTIONS CAMPAIGN?

SEND PORTIONS CAMPAIGN IS BIGGER AND BETTER!

Working with you – our valued partner, we would be distributing **One Million Portions** this Christmas to children in inner city communities in Nigeria, parts of Africa and around the world!

Let's Put Smiles on 1 Million Faces and Spread the Love of God to 1 Million Children this Christmas!

5.) HOW MUCH DOES IT COST TO SPONSOR A "PORTION"?

It cost just N1,000 [\$3 or £2] to sponsor a portion to a child.

This is primarily because working with partners like you; we expect to generate bulk supplies of food items and packaging items such as rice, chicken, food packs, nylon bags, water etc from specially organized Food Drive & Toy Drive Events for Send Portions subsidizing the overall cost.

6.) HOW CAN YOU PARTICIPATE IN SEND PORTIONS?

Here are ways you and your church can get involved in Send Portions Campaign!

- ☐ Brethren can give to Sponsor Portions to as many children as you choose
- ☐ Your Church can Sponsor a Send Portions Event in your area
- ☐ You can Help Organize a Food Drive to generate Bulk Food Supplies for Send Portions food Packs
- ☐ Your Church can help organize a Toy Drive to generate Christmas Gifts for Send

Portion Packs

- Brethren can volunteer their time and services in planning & organizing a Send Portions event with their local church or with the central coordinating center, packaging send Portion Packs for Distribution and Distribution of Send Portion Packs

7.) HOW DO YOU GET STARTED?

- Determine the number of portions your church / group / zone would like to sponsor and communicate same to the InnerCity Mission Send Portions Coordinating Office.
- Pick a Suitable Date to launch the campaign in your Church (preferably 1-2 weeks before the distribution date in the community you are sponsoring portions to)
- The InnerCity Mission Coordinating Office would work with your team to develop and dispatch publicity materials to publicize your campaign and execute the launch.

THANK YOU FOR MAKING CHRISTMAS MEMORABLE FOR INDIGENT CHILDREN!

There is no better way to celebrate this yuletide than to put a smile on the faces of the children in the inner cities. Just imagine the shouts of joy that will go up to God as families who had reached the end of their rope receive Food Boxes at Christmas.

Thanks to you our Partner, Christmas has become for us a time to paint green, red and gold the inner cities all around us thus adding color to the lives of the needy and desolate children during the festive season.

(A detailed "How-To-Launch Send Portions" Kit & "Organizing a Send Portions Event" Kit) is provided in this toolkit)

HOW-TO-LAUNCH YOUR SEND PORTIONS CAMPAIGN KIT

Thank you for your commitment to spread the love God to indigent Children this Christmas through your participation in Send Portions Campaign.

GETTING STARTED:

- The first thing to do is to determine how many portions you want to distribute and the communities that would be benefiting from your campaign or if you would rather just generate sponsorship for the central coordinating office HQ to distribute the portions.
- Choose the combination of ways you want to participate in Send Portions:
 - **Give to Sponsor Portions**
 - **Organize a Food Drive**
 - **Organize a Toy Drive**
 - **Sponsor a Send Portions Event in Your Area**
- Next is to pick a date to Launch Send Portions Campaign in your church
- If you are also organizing a Send Portions Event in your area, pick a date for the

event as well – which ideally should be 10 - 21 days after the launch date.

PREPARING FOR YOUR SEND PORTIONS LAUNCH

Publicize Your Event: IN CHURCH

- Make regular announcements and play the Send Portions promo at Church Services and in specialized group meetings.
- Be sure to include in the announcements the ways your church is participating in Send Portions and encourage the brethren to get involved in all activities.
- Place Customized Send Portions Banner in your Church Venue and on-stage to keep the campaign in front of the brethren.
- Ensure that you have booklets of the special “Send Portions Vouchers” and get the brethren to sponsor as many portions as possible; at least every member to sponsor a portion each time the announcements are made. Vouchers should be available at the Partnership Stands and Church Office for brethren to purchase ahead of launch date.
- You can also give group targets depending on the complexity of your structure.

Publicize Your Event: IN MEDIA

- Engage the Media in your locality to get the word out about the Ministry’s laudable venture in reaching out to indigent Children through Send Portions Campaign.
- Hold a Press Conference and invite local print media, TV and Radio houses.

LAUNCH DAY

- A choice location within your church premises should be chosen for the setup of a collection station on launch date.
- Branded wooden collection boxes should be arranged in front of a Send Portions banner to receive the following
 - Send Portions Voucher Sale Stand
 - Donations of Food Items
 - Donations of Toys
- The Launch should be held in a celebratory atmosphere with an overall sense of the joy that comes from giving an indigent child a Christmas they will never forget.

HOW-TO-ORGANIZE A SEND PORTION EVENT KIT

FIRST THINGS FIRST

HOW DO YOU IDENTIFY AN INNER CITY COMMUNITY?

The inner city settlements are constantly on the rise in most major cities of the world as a result of the rural/urban migration, communal crisis/wars and the search for the Golden Fleece.

The inner city by definition is the central area of a major city or metropolis, the term is often applied to the poorer parts of the city center and is sometimes used as a euphemism of being a residential area, perhaps a ghetto or a slum where residents are

less educated and more impoverished and where there is more crime.

By extension, slums, ghettos or shanty towns are also inner cities.

A slum is a run-down area of a city characterized by substandard housing and squalor and lacking in tenure security. They are usually inhabited by the very poor or socially disadvantaged. Slum buildings vary from simple shacks to permanent and well-maintained structures. Most slums lack clean water, electricity, sanitation and other basic services.

Ghetto refers to a neighborhood based on shared ethnicity by contrast, identification of an area as a slum is based solely on socio-economic criteria, not on racial, ethnic, or religious criteria.

A shanty town, also called a squatter settlement, is a slum settlement, sometimes illegal or unauthorized of impoverished people who live in impoverished dwellings made from scrap materials: often plywood, corrugated material, and sheets of plastic. Shanty towns often do not have proper sanitation, electricity, or telephone services.

DECIDING ON THE ORPHANAGE, CHILDREN'S HOSPITAL OR OTHER INSTITUTION TO VISIT

For orphanages, we suggest you visit on Christmas or Boxing Day; do note that for most of such organizations/institutions, you will need to book ahead and let them know you are coming on the appointed day.

How do you ensure you pick the right institution to visit? Simply as the following questions:

- ☐ Is it a government/private-run organization?
- ☐ Will you be allowed direct access to the children?
- ☐ Do they have genuine and apparent needs?
- ☐ Can you adopt the orphanage and make them the subject of regular ministrations?

For the orphanages, you might want to add other gifts to the "portion" that can help with daily life in the home such as a fridge, deep freezer, washing machine, generator etc; all depending on the need.

HOW DO YOU IDENTIFY FAMILIES TO RECEIVE FOOD BOX PORTIONS?

You can identify such needy families in one of two [2] ways:

- ☐ By the recommendation of your brethren
- ☐ As a result of scouting in poor communities around your city.

You must ensure you have the data of these families because more often than not, you will need to keep them on support till they can stand on their own and one vital ingredient is to make it mandatory that they get immediately involved in Church and in the Cell Ministry.

HOW DO YOU “SEND” YOUR PORTIONS?

- Set up a team that is charged with the responsibility of conducting feasibility studies in your catchment area, town, city or state and decide on your Send Portion locations and estimate how many children you will reach in each location.
- We advise that you work with the church ministry structure (Zone-Groups-Satellite Churches) existing in your church for effective distribution.
- Design a period in December to send the portions to “those for whom nothing have been prepared”.
- For meaningful impact, you need to locate a community or settlement where you can feed at least 500 children.
- Identify the head of the community simply by asking the residents and let him know what your plans are; once it is food for children, they are usually more than willing.
- Your team must conduct at least two [2] outreach visits to this community before the said date. During these visits, you should visit the homes/dwellings and invite the children for the outing. It is important to get the consent of the parents/guardians.
- Within or just walking distance to your target community, get a good location for your food kitchen outing:
 - It should be big enough to accommodate a crowd of 500 - 1000 standing children depending on your target.
 - It should be easily accessible to other parts of the community.
 - Residents should be able to see the meeting venue from their homes.
 - Make arrangements for canopies and chairs.
 - Hang your Send Portions banner on your canopy and keep your portions in the shade.
 - Set up a PA system, keyboard and amplifier at the venue.
 - Send out your team in two's or three's into the homes to share the word, give out Rhapsody of realities and send the children out to the venue.
 - As the children arrive at the venue, organize them into neat rows like you would find in a Primary School.
 - Assembly Ground Officials should be able to pass through the rows to facilitate interaction with the children as well as food distribution.
 - Once you have ten [10] to twenty [20] children on ground, begin praise and worship using popular choruses. Be careful to have those who are used to children handle this.
- The time of fellowship should last about one [1] hour and should include an altar call then the distribution of portions begins. Adults are not allowed at the fellowship venue, you must insist they drop the children and go back home or wait nearby.

THANK YOU FOR MAKING A CHRISTMAS MEMORABLE FOR INDIGENT CHILDREN!